

**Subcommittee on Homeland Security
Committee on Appropriations
United States Senate
Outside Witness Testimony Instructions
Fiscal Year 2023 Appropriations**

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Fiscal Year 2023 Appropriations**

The Senate Subcommittee on Homeland Security has not scheduled any outside witness hearings on appropriations for fiscal year 2023. However, as in past years, written testimony will be accepted in accordance with the guidelines below.

GUIDELINES

Format:

- Testimony (including any supporting material) must be submitted in Microsoft Word compatible format, and should be a maximum of four (4) pages, on 8 ½” x 11” paper, single sided, single spaced, and have a 1” margin. **PDFs will not be accepted.**
- Do not include a cover page. At the top of the first page, list the name of the person or organization submitting testimony; that it is prepared for the Subcommittee on Homeland Security; and which Department and/or Agency the testimony is addressing.

Delivery:

- Delivery is by electronic submission only, as described below. Other forms of delivery, including fax and delivery through the mail, will not be accepted.
- Please e-mail testimony to homelandsec@appro.senate.gov with the subject line “FY23 Homeland OWT.”
- In the email, please include your contact information (name, email, physical address and telephone).

Deadline:

All material must be received no later than close of business, **Friday, June 24, 2022**. This deadline will be strictly enforced.

Thank you.

Subcommittee on Homeland Security
Committee on Appropriations
United States Senate Washington, D.C. 20510
202-224-8244

