

## **Subcommittee on Interior, Environment, and Related Agencies**

### **Outside Witness Testimony Instructions FY 2020 Appropriations**

At this time no outside witness hearings are scheduled to be conducted by the Senate Subcommittee on the Interior, Environment, and Related Agencies for fiscal year 2020. However, as in the past years, written testimony will be accepted in accordance with the guidelines below.

#### **GUIDELINES**

##### **Format**

- Testimony (and any supporting material) should be a maximum of four (4) pages, formatted to fit on 8 ½ x 11 paper, single sided, single spaced, and have a 1” margin.
- Do not include a cover page. At the top of the first page list the name of the organization submitting testimony, the subcommittee for which the testimony has been prepared, and the Department and/or Agency the testimony is addressing.

##### **E-mail**

- Please send testimony and supporting material as attachments to [INT@appro.senate.gov](mailto:INT@appro.senate.gov) with the subject line “FY20 Interior OWT.” We will only accept testimony and supporting materials formatted in Microsoft Word. Materials will not be accepted in PDF Format. Electronic submissions only, testimony sent via US mail or by Fax will not be accepted. Include contact information (name, phone, e-mail and address).

##### **Deadline**

- All material must be received no later than close of business, Friday, May 17, 2019. This deadline may be adjusted to accommodate outside witness testimony only for any subcommittee hearings that might occur after May 17<sup>th</sup>.

Thank you.

Subcommittee on Interior, Environment and Related Agencies  
Committee on Appropriations United States Senate  
(202) 224-7233