

APPROPRIATIONS REQUESTS – GENERAL GUIDANCE

For Fiscal Year 2022, the Senate Appropriations Committee will accept appropriations requests of two different types:

- **Programmatic/Bill and Report Language Requests:** These types of requests are general funding requests for national and regional programs, and/or bill and report language requests that directs, encourages, or urges an Agency or Department to carry out an action.
- **Congressionally Directed Spending (CDS) Requests:** According to Senate Rule XLIV, a CDS is a provision “included primarily at the request of a Senator providing, authorizing, or recommending a specific amount of discretionary budget authority, credit authority, or other spending authority for a contract, loan, loan guarantee, grant, loan authority or other expenditure with or to an entity, or targeted to a specific State, location or Congressional district, other than through a statutory or administrative formula-driven or competitive award process.” Generally speaking, this is funding requested for a specific project in a specific location. Not all subcommittees will be accepting requests for CDS spending, as noted below.

All requests for congressionally directed spending items must comply with the requirements of Standing Rules of the Senate Rule XLIV. This includes submitting a letter to the Committee certifying that neither the Senator nor his or her family members have any financial interest in the item being requested.

Additionally, the Committee has instituted the following reforms:

- The Committee has placed a 1 percent cap on discretionary spending for congressionally directed spending items.
- The Committee will not fund congressionally directed spending items to for-profit entities. Senators must certify in the cover letter accompanying their request that none of the entities for which they have requested congressionally directed spending is a for-profit entity.
- Senators are required to publish their requests to their website as well as submit and make public a financial disclosure letter certifying that they do not have any financial interest in the items requested.
 - Offices must post this information to their website within 15 calendar days after submitting their requests to the Committee.
 - The Senate Appropriations Committee will provide a link to each office’s disclosure on the Committee website.
 - Providing 15 days between making a request and posting it on a Member’s website will allow subcommittee staff to review requests and make sure they properly categorized as a request for congressionally directed spending.
- The Committee will require the Government Accountability Office to audit a sample of enacted congressionally directed spending items and report its findings to Congress.

Deadlines

Deadlines for both Programmatic Requests/ Bill and Report Language Requests and requests for Congressionally Directed Spending items are as follows:

Agriculture, Rural Development, Food and Drug Administration and Related Agencies	June 17, 2021
Commerce, Justice, Science, and Related Agencies	June 18, 2021
Defense (<i>not accepting CDS requests</i>)	July 9, 2021
Energy and Water Development	June 16, 2021
Financial Services and General Government	June 22, 2021
Department of Homeland Security	June 28, 2021
Department of the Interior, Environment, and Related Agencies	June 24, 2021
Departments of Labor, Health and Human Services, and Education, and Related Agencies	July 8, 2021
Legislative Branch (<i>not accepting CDS requests</i>)	June 15, 2021
Military Construction and Veterans Affairs and Related Agencies	June 21, 2021
State, Foreign Operations, and Related Programs (<i>not accepting CDS requests</i>)	June 29, 2021
Transportation, Housing and Urban Development, and Related Agencies	June 23, 2021

Congressionally Directed Spending – Eligible Agencies and Accounts

Senators may make requests for congressionally direct spending items in the following appropriations bills in Fiscal Year 2022, click on the links below to view a list of eligible accounts.

[Agriculture, Rural Development, Food and Drug Administration, and Related Agencies](#)

[Commerce, Justice, Science, and Related Agencies](#)

[Energy and Water Development](#)

[Financial Services and General Government](#)

[Department of Homeland Security](#)

[Department of the Interior, Environment, and Related Agencies](#)

[Departments of Labor, Health and Human Services, and Education, and Related Agencies](#)

[Military Construction and Veterans Affairs and Related Agencies](#)

[Transportation, Housing and Urban Development, and Related Agencies](#)